



Subject: **Change notification concerning Rosemount Product & Order Certificates**
Date: August 22, 2007

To whom it may concern:

As part of our commitment to quality, continuous improvement and customer satisfaction, Emerson Process Management is making minor format changes to our current product and order certificates.

Beginning August 22, 2007, product and order certificates will have new information at the bottom of every page. This information will define to which unit or order the certificate belongs and the certificate name and version. This change serves two purposes: first, to streamline the certificate generation process at Emerson Process Management manufacturing sites and second, to assist our customers in identifying pages two, three and beyond to the correct first page of each certificate. By placing the serial or order number and the type of certificate in the footer area on all pages, additional pages can be matched to page one of the certificate, should the pages become separated.

Another format change affects order certificates without attachment pages, for example, Q1, Certificate of Conformance. In the past, if a partial shipment is sent from an Emerson Process Management manufacturing site, an order certificate was generated showing only the units on that partial shipment. The next partial shipment for the same order would again show only the units on that partial shipment. Starting August 22, 2007, when an order certificate is generated for second, third and subsequent partial shipments, the certificate will be updated with the date modified and the additional units that have been shipped for that order as of the date modified. The final version will be a single certificate with all units on the order, grouped by the shipment date.

Customers can reference the Emerson Process Management documentation site at <http://www.emersonprocess.com/rosemount> to see the following:

- Examples of the newly formatted certificates
- A matrix showing which certificates have attachment pages
- A matrix showing which certificates are generated for an individual unit (by serial number) versus certificates generated for an order (by sales order number)

From the above site, click on the [Documentation](#) link on the left and then click on the [Product & Order Certificates](#) link in the center of the page. This will take the user to an online search tool for customer product certificates. In the center of the page, click on the [Certificate Definitions Help Document](#). This help page will be updated in the future with additional information, as changes occur.

These changes are a direct result of feedback from you, our loyal customer. We appreciate your help as we work to continually improve our products and supporting documentation. Thank you for allowing Emerson Process Management, Rosemount Division to serve you now and in the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Layer", written over a light grey rectangular background.

Tim Layer
Vice-President of Global Quality
Emerson Process Management, Rosemount Division

ROSEMOUNT